Incorrect data on the Stock Overview screen

The stock overview page displays a list of all the items in stock at your vaccine store and their details. The data on this screen reflects what the user(s) have entered through the arrivals and issuing functionality. If the information shown on this screen does not match the reality, it is possible that there has been an error at the time of the data entry process. Try the following:

- Review the arrivals and issuing pages to ensure that stock balances have been successfully logged in as “completed”. Transactions that are on “draft” or “pending” stage are not reflected on the stock overview. Ensure that there are no duplicates.

- If the errors are related to a specific item or batch number, go to the reports section and search for transactions related to that item on the arrivals and issuing reports to identify any erroneous transactions. Refer to section 6.1. Arrivals report and 6.2. Issuing report of the SMT User Guide for more information.

- If erroneous transactions have been identified through the reports, locate the transactions on the arrivals/issuing screens and add a comment to clarify the transaction details.

- If needed, use the Adjustments functionality to correct the details of the items you have in stock. Refer to section 5.6.2. Registering adjustments of the SMT User Guide for details on this process.